COI Submission Checklist

Add additional pages or edit this sheet if your map has more than five COIs.

**Area(s) of interest**

**Community name.** Fill in with a descriptive name: mining towns, people near the lake, or even neighborhood or town names. Avoid names that are overly personal: Brad’s community or where I grew up.

**Building blocks.** Color in precincts or block groups. Areas for a single COI can include anything from a few building blocks to whole counties or multiple cities.

**Description.** Include one or more interests that unite the COI. Description can range from a phrase to about a paragraph.

**Important place(s)**

**Place name.** Fill in with an official or unofficial name.

**Description.** Complete with a phrase or a couple sentences about what makes this place important. If it’s unclear or if you have overlapping COIs, note which COI the place is part of.

**Saving and sharing**

**Save map.** Click "Save" in the upper right corner. If you change your map after you save, make sure you click "Update." The button in the upper right should show “Saved.”

**Tag and plan name.** Fill in the tag and a name for your plan and click “Tag your map.” If you are working from an event page, the tag may come pre-filled. Only applicable to some maps: not all map collection projects use tags and plan names.

**Final check:** Map can be re-opened in another tab, with all COI areas, COI descriptions, and important places showing up.

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